

Continuous Improvement Plan

Delivery of the Council's Continuous Improvement Plan has a clear relationship with the Best Value Duty. Delivery of actions will ensure it has a robust approach across all the seven themes that comprise the Best Value Duty:



This will ensure the Council is in a stronger position to deliver the four ambitions it has set out within the 2024 – 2027 Council Plan that Middlesbrough will:

- Be a successful and ambitious town
- Be a healthy place
- Have safe and resilient communities
- Deliver Best Value.

This plan encompasses all strategic continuous improvement activity including:

- the findings of the Local Government Association (LGA) Corporate Peer Challenge team
- the last report of the Middlesbrough Independent Improvement Advisory Board (MIIAB).
- Outstanding recommendations from the CIPFA
- An action in response to the Care Quality Commission inspection of Adult Social Cares services.

There are currently 45 actions within this plan. Of those 16 are marked as complete, although some still have ongoing commitments and may result in further actions being identified.

Rec.	Council Plan Ambition	Best Value Theme	Recommendation	Action	Owner(s)	Target date for completion	June 2025 update
1	All	Partnerships and Community Engagement	(CPC) Develop in co-production with communities, residents, partners and businesses a long-term vision for the town that is inclusive, practical and deliverable. By looking outwards and harnessing untapped potential to deliver its vision, this will enable everyone to understand and contribute to delivering shared ambitions for the benefit of Middlesbrough and its communities.	The Council is in the process of reestablishing a town wide engagement mechanism for Partners which will be called a Towns Board and will replicate the best parts of the defunct Local Strategic Partnership arrangements to ensure there is a regular meeting of key strategic public, private and VCS partners to set the strategic direction for the town and identify and deliver system wide change to improve outcomes for our residents. Once established, the first key task will be to co-produce a vision in a process that engages local communities and residents.	Chief Executive	Board to be established by June 2025 and a co-produced vision will be developed during 2025/26.	Ongoing. Draft Terms of Reference developed, and initial communications will be issued this month with a view to setting up the first meeting in June 2025 to be held in July 2025.
2	All	Partnerships and Community Engagement	(CPC) Redefine Middlesbrough's strategic approach to partnership working based on principles of timely and meaningful collaboration, co-design and with common purpose to inspire and build a team beyond the council that are galvanised to deliver for the town. This will strengthen delivery of Middlesbrough's place shaping ambitions, maximise use of collective resources, and help shift the focus from organisational recovery to delivery of improved outcomes for residents.	The Council is committed to working with partners more effectively to co-produce a vision for the town, alongside a strategy, underpinned by agreed principles which will govern how we will work together to deliver improved outcomes for our residents. It is planned to use the reestablished Towns Board to co-produce an agreed strategic approach to partnership working.	Chief Executive	March 2026	See above.
3	All	Partnerships and Community Engagement	(CPC) Develop and seek to strengthen relationships with the Tees Valley Combined Authority and Tees Valley councils. This will maximise the potential for Middlesbrough and the wider Tees Valley to realise the benefits from	Officers are continuing to engage with the TVCA officers to work positively with them and there are a range of officer working groups that are well established across the Tees Valley.	Mayor and Chief Executive	May 2025	Complete. Following publication of the LGA corporate peer challenge team report, the Chief Executive wrote to the Interim Chief Executive of TVCA to seek discussions.

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			being at the forefront of devolution and drive economic development and growth which will be critical to all the council's ambitions.	The Council will seek formal engagement with the TVCA other Local Government members of the Combined Authority to outline a proposed revised engagement approach across matters of mutual interests to enable improved outcomes for residents and businesses in the Tees Valley			<p>First sessions were held in May. The Council has also engaged with TVCA staff to provide support in response to the recent Best Value Inspection Notice and Section 24 statutory recommendations that have been issued to TVCA.</p> <p>This is just the start of work and while this specific action is complete, further actions will be generated in due course to build on this.</p> <p>Chief Executives have agreed their participation in recruitment of the development corporation chairs for other areas as part of steps to continue positive relationships.</p>
4	All	Partnerships and Community Engagement	<p>(CPC) Seek to resolve the hiatus with the Middlesbrough Mayoral Development Corporation to achieve a shared plan for the town.</p> <p>This will unlock its potential as a powerful mechanism for effectively delivering economic development and growth and integrating the resources and assets of the council and TVCA.</p>	The Council will seek formal discussions with TVCA and government on options to address the hiatus in the best interests of the residents of Middlesbrough.	Chief Executive	May 2025	<p>Complete and ongoing.</p> <p>TVCA have agreed to develop a document which will articulate planned outcomes from the MDC and the timing of the Council and TVCA's contributions toward it.</p>
5	All	Culture	<p>(CPC) Develop and embed a comprehensive approach to strengthening equality, diversity, and inclusion, including:</p> <p>a. In organisational development, the workforce and democratic representation;</p>	We will raise the ambitions within the People Strategy and Member Development Strategy (expanding to include promotion of councillor roles to potential future councillors) to seize the opportunities that an improved approach to community engagement will bring as our residents increase their trust in the Council.	Head of HR and Head of Legal (People)	<p>People Strategy annual review (April 2025)</p> <p>Member Development Strategy annual review</p>	<p>Complete and ongoing.</p> <p>Revised People Strategy considered and adopted by LMT in May. There is a detailed workplan in place which contains greater ambition and activity in</p>

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			<p>b. Within strategy, policy, and service delivery; and</p> <p>c. Community engagement, ensuring it looks at this agenda strategically for Middlesbrough as a whole, not only for the organisation and those elected or employed.</p> <p>This will ensure EDI is at the heart of everything it does, that the council is representative of the communities it serves and delivers better decision-making by harnessing different perspectives</p>			(February 2026)	<p>relation to community engagement.</p> <p>The Council now offers briefings to those who are considering standing for local election. This needs to be codified within the next review of the Member Development Strategy.</p>
				<p>We will review the Council's report formats, policy and strategy templates to strengthen the way the Council assesses the impact of its activities on equality, diversity and inclusion.</p>	Head of Governance, Policy and Information	May 2025	<p>Complete.</p> <p>Report formats were revised in April. Communications issued to report authors and all staff involved in the report development process. An Engagement session was held with Wider Leadership Management Team to outline the rationale for changes including improved consideration of impacts on EDI as well as improving the way reports demonstrate their impact on the four Council Plan ambitions.</p> <p>The Council has also reviewed its Impact Assessment Policy to capture impacts on poverty.</p>
				<p>Over the next 12 months the Council plans to increase community development capacity as part of the emerging Neighbourhoods Strategy which will include actions to also reset its approach to community engagement to ensure it better understands and responds to the needs of its communities as well as reestablishing a</p>	Director of Environment and Community Services	March 2026	Ongoing.

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				proactive approach to decision making that focusses on coproduction where possible.			
6	Delivering Best Value	Use of Resources	<p>(CPC) Bring further rigour to financial planning and management to support savings delivery and financial resilience by:</p> <ul style="list-style-type: none"> a. Reviewing the MTFP assumptions and updating them on a quarterly basis, with clear plans for managing demand and delivering savings reported in monthly budget reports. b. Supporting Executive Members to own and shape the financial position, within their portfolio areas and collectively, working with senior officers to challenge, monitor and hold each other to account. c. Embed understanding and ownership of the financial position with budget holders to ensure the on-going delivery of transformation, savings and efficiencies. d. Ensuring that scrutiny and audit oversight is effective, transparent and supports understanding - beyond the council - with key partners and the public. e. Reviewing pay scales to support recruitment and retention of key staff, 	Effects on the Medium-Term Financial Plan (MTFP) are going to be included within future quarterly budget outturn reports.	Section 151 Officer	To commence within the year-end report for 2024/25 (June 2025)	Complete and ongoing. Impacts on the MTFP are reflected within the year end report being considered by Executive in June 2025. Going forward this will be expanded on in future reports.
				Executive role - Further training will be provided to Executive Members on financial management disciplines. The Council already has in place Executive involvement in the budget clinic cycle, attending on a quarterly basis for all areas except Children's Services where they attend monthly.	Section 151 Officer	March 2026	Ongoing. Following identification of the Executive Members, a training programme is being developed in consultation with the lead member for finance with a draft training programme to be in place by July for delivery from September onwards.
				NEW ACTION – Commence delivery of the Member training programme	Section 151 Officer	July 2025	In development.
				Regular monthly reports continue to be submitted to Leadership Team and Wider Leadership Management Team on the budget position. We have an ongoing training programme that we are committed to delivering to ensure we raise and maintain the financial skill sets of our budget holders. Additional support is targeted at new budget holders, on a risk-based approach, with the highest levels of support targeted at those managing the most volatile budgets.	Section 151 Officer	Monthly	Ongoing.

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			linked to workforce and succession planning, with a focus on both bringing in external, as well as nurturing internal, talent.	A proposal will be submitted to Audit Committee to recommend it completes a self-assessment against CIPFA Good Governance guidance in March. If agreed, it will be delivered during 2025/26.	Section 151 Officer	March 2025, with the review to be completed during 2025/26	Complete and ongoing. The review is underway and is being facilitated by an LGA regional advisory who is a former Section 151 Officer. The outcome of that review will be agreed by committee and then reported within the first annual report from the Committee to full Council, anticipated to be delivered by September 2025.
				Scrutiny - the Monitoring officer and S151 officer are working towards development of an integrated approach to reporting the quarterly outturn position to improve members understanding of the overall position of the Council financially and their understanding of the impact on delivery of Council plan priorities.	Section 151 Officer and Monitoring Officer	June 2025 onwards Revised target April 2026	Discussions on how to ensure that integrated performance and finance reporting works effectively to demonstrate a narrative across the two disciplines and informs Council decision making is ongoing. It is proposed that this initial target is reset to allow the Council time to reset its wider approach to Performance management, with a view to implementing a new approach from 2026/27.
				The Town Board, once reestablished, will become the vehicle through which strategic discussions with our partners are held this will include sharing information about our spending power and priorities. The Board will be established during 2025.	Chief Executive	June 2025	See previous.
				We are securing additional capacity within the HR team to be able to look at options around the Council's recruitment and retention of key staff as well as ongoing delivery of the People Strategy to ensure our staff have the	Head of HR	May 2025	Complete. Growth bid has been approved to provide this additional capacity. Additional action captured to track recruitment to the post.

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				skills and capabilities to be able to meet the needs of succession planning.			
				NEW ACTION - Complete recruitment of the Pay and Reward Specialist to provide additional capacity to review the Council's approach on this matter.	Head of HR	September 2025	
7	All	Use of Resources	<p>(CPC) Reframe Middlesbrough's approach to transformation, shifting from tactical savings during a crisis, to long term financial sustainability and continuous improvement to deliver better outcomes, by:</p> <ul style="list-style-type: none"> a. Undertaking a cross-council reset and relaunch of its transformation priorities, alongside the council plan and council values, underpinned by strong leadership, a robust communications and engagement plan, and organisational development strategy. b. Creating a senior transformation officer role to lead, consolidate and prioritise the current programme, identify new areas for transformation, track progress and delivery of desired outcomes, and drive the organisational change and buy-in required to deliver successful transformation. c. Reviewing capacity to deliver Middlesbrough's transformation ambitions, including within corporate services and supporting data and analysis and performance 	<p>Following successful delivery of a programme of projects which have been primarily focussed on putting the council on a sound financial footing.</p> <p>The Council is currently pausing slightly to ensure the next phase of its approach to transformation of services, using a refined set of projects and programmes that has an increased focus on delivery of improved outcomes for our residents to support delivery of the council plan vision and underpinning ambitions, within a sustainable cost envelope.</p> <p>A report on the revised approach and the plans to put in place the capacity to deliver it successfully will be presented to Executive shortly.</p>	Chief Executive and Section 151 officer	April 2025	Complete. The Council has taken a reset report to Executive in April which has set out how it will amend delivery of the Council's approach to transformation. This includes plans to recruit a senior transformation officer.
				NEW ACTION - Complete recruitment of a Strategic Lead for Transformation.	Chief Executive	September 2025	New action added following completion of the initial commitment to reset the Council's approach to transformation
				NEW ACTION complete recruitment of a Continuous Improvement Team.	Strategic Lead for Transformation	October 2025	New action added following completion of the initial commitment to reset the Council's approach to transformation

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			management, to ensure that all relevant services are adequately resourced to support transformation outcomes.				
8	Delivering Best Value	Continuous Improvement	<p>(CPC) Establish a locally owned assurance and improvement approach for Middlesbrough once the voluntary improvement Board steps down.</p> <p>This will help embed and sustain continuous improvement and support, providing oversight of the golden thread between the council's vision, corporate plan, performance and delivery of outcomes. By doing so, it will provide the council, its partners, and residents with assurance that the improvement journey is continuing at pace.</p>	This Continuous Improvement plan and the regular reporting of it to Executive and Scrutiny will ensure there is a locally owned assurance and improvement plan in place.	Chief Executive	July 2025 onwards	Ongoing. This document forms part of the first reports that will be submitted.
9	Delivering Best Value	Use of Resources	<p>(CPC) Review and strengthen Middlesbrough's internal audit arrangements and provision. This will ensure they are fit for purpose and adequately support its continuous improvement and assurance journey, with internal audit a key tool when deployed strategically in the delivery of high-quality services, transformation and financial outcomes</p>	Commission an external review of the current arrangements for internal audit to provide assurance to the Council as to whether they remain fit for purpose or require adjustment to better support the Council's continuous improvement and assurance journey.	Section 151 Officer	Review to be commissioned by September 2025 for deliver in 2025/26.	<p>An initial meeting has been held with Veritau to discuss the scope of this review and timescales.</p> <p>It is anticipated that a draft scope setting out required outcomes from an Internal Audit Service will be developed in consultation with Leadership Management Team by August 2025.</p>
10	All	Governance	<p>(CPC) Review and strengthen Middlesbrough's overview & scrutiny arrangements.</p> <p>This will ensure arrangements support robust and impactful scrutiny for the future, aligned with best practice.</p>	A planned review is already underway to assess the impact and effectiveness of the current arrangements following 12 months of their implementation with a view to changing if needed. Guidance from the Centre for Governance and Scrutiny will be used and members will be fully engaged in the review.	Monitoring Officer	May 2025	Complete. Review of scrutiny arrangements completed in December and the final report went to Overview and Scrutiny Board in April 2025. As a result of the review, scrutiny panels

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				In addition, a pre-scrutiny protocol will be developed to establish a collaborative working relationship between Executive and Scrutiny Councillors to enhance decision-making in the organisation.			have been amended to increase panel capacity from 3 to 4 (including OSB). Pre-scrutiny protocol submitted to LMT in May 2025 prior to submission to OSB in June.
11	All	Governance	(CPC) Support councillors further in their roles through: a. Providing the Executive with administrative support and training for their roles; b. Addressing issues with Councillor Gateway system; c. Providing sufficient advanced notice for meetings, and at times that meet councillors' needs; and d. Promote and encourage good councillor conduct, including on digital platforms.	We are securing additional democratic support capacity to support the Executive team administration their roles.	Monitoring Officer	September 2025	Completed. Agreed growth bid in place.
				NEW ACTION – complete recruitment to an additional Business Support Officer post to support the work of the Executive	Monitoring Officer	September 2025	Completed in June 2025.
				NEW ACTION – training for Executive Members to be developed	Monitoring Officer	Ongoing	Complete and ongoing. The incoming Executive have been offered access to the LGA Executive member leadership training course as well as bespoke training offered from the Deputy Monitoring Officer. This will continue to be tracked to ensure a good take up.
				We are securing additional capacity to support the quality of responses to Members and to manage feedback from Members to establish a continuous improvement approach to both the system and the outcomes members are seeking.	Monitoring Officer	September 2025	Completed. Agreed growth bid in place.
				NEW ACTION – complete recruitment to the additional support to support an improved Member Enquiries experience for Councillors	Monitoring Officer	September 2025	Ongoing.
				Ongoing discussions will continue to be held with Members to identify the issues with timings and options the Council	Monitoring Officer	May 2025 committee diary setting by	Complete. In order to ensure this is member led, it has been decided to book provisional dates for

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				could put in place to manage timings and support Members to attend.		Council and ongoing	meetings of committees and then facilitate a committee-by-committee discussion on timing and frequency of meetings to meet Member needs. The Council will continue to seek feedback on this and refine the approach as necessary.
				We have recently delivered further training to all Members on good conduct on social media and will regularly push out reminders on good practice on social media usage.	Monitoring Officer	Ongoing	Ongoing, social media posts continue to be a source of standards complaints.
12	All	Governance	<p>(CPC) Continue to improve member and officer relationships with clear understanding of the respective roles, responsibilities and promoting good behaviours.</p> <p>This will continue to strengthen Middlesbrough's governance guardrails, promote conduct in line with the Nolan Principles, and avoid the risks which in the past have arisen from Middlesbrough's Mayoral model.</p>	We are committed to an ongoing cycle of training and development of both officers and Members and will regularly take the temperature of the organisation through engagement and surveys to identify where more needs to be done.	Monitoring Officer	Ongoing regular surveys throughout the year	<p>Ongoing. Staff temperature check survey went live in June 2025.</p> <p>Members were surveyed as part of the review of the Member Development Survey in February 2025. The next planned survey will be undertaken in September 2025 and will focus on Member and Officer relationships.</p> <p>The Statutory Officers meet with group leaders on a monthly basis.</p>
13	Delivering Best Value	Use of Resources, Service delivery and Continuous Improvement	(MIIAB) Develop a medium-term plan, as organisational capacity improves, to integrate finance and performance reporting within the corporate governance framework.	Following successful growth bids to put in place the capacity within Finance, action is being taken to secure additional capacity to reestablish a more embedded performance management process as well. Action will initially be taken to recruit additional capacity, with a view to first working together to strengthen performance management and reporting and then jointly developing an integrated approach to reporting to improve the Council's ability	Section 151 Officer and Monitoring Officer	Staff will be recruited into post by September 2025.	<p>Ongoing. Additional posts have now been job evaluated for the performance team and are going through the VCF process.</p> <p>Recruitment to the Deputy 151 officer post has been completed. This post will be necessary to shape the nature of the additional</p>

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				to demonstrate alignment of its resources with Council priorities and the relationship between resourcing and performance across its priority areas.			capacity within finance and complete recruitment. They will commence in post in late July 2025.
14	Delivering Best Value	Use of Resources	<p>(MIAAB) Focus on long term financial resilience and:</p> <ol style="list-style-type: none"> tight control on 2025/26, develop a balanced position for the medium term, have a planned approach to growth, do not fund ongoing expenditure from one off funding pots, focus on transformational opportunities. 	<p>The Council has a robust budget management approach in place which it intends to maintain in 2025/26, including ongoing budget clinics, with Member involvement within them, as well as monthly budget reporting to inform these processes.</p> <p>Regular liaison with Executive will be undertaken as part of the quarterly review of the effects of decisions and expenditure on the MTFP. This will include medium term planning for growth.</p> <p>Not funding ongoing expenditure from one off pots of funding is a principle that is already robustly applied to Council budget setting processes. For example the proposed governance of the Middlesbrough Priorities fund includes such a principle.</p>	Section 151 Officer	<p>Quarterly throughout 2025/26</p> <p>Proposed revised target of April 2026 onwards</p>	<p>Discussions on how to ensure that integrated performance and finance reporting works effectively to demonstrate a narrative across the two disciplines and informs Council decision making is ongoing.</p> <p>It is proposed that this initial target is reset to allow the Council time to reset its wider approach to Performance management, with a view to implementing a new approach from 2026/27.</p>
15	Delivering Best Value	Use of Resources	<p>(MIIAB) Be prudent with extra money: top up reserves (to a level higher than currently suggesting), invest in contingency.</p>	<p>This is another principle within the Council's budget setting process and there are a number of contingencies built into the budget including a risk fund to manage risks around non-delivery of savings.</p> <p>The Medium-Term Financial Plan includes plans to grow the reserves prudently while balancing against the level of demand arising from being a local authority in one of the country's most deprived areas.</p>	Section 151 Officer	n/a - Ongoing over the life of the Medium Term Financial Plan	Ongoing. The Year end outturn report on 11 June 2025, shows a positive direction of travel on reserves over the life of the MTFP. On 31 March 2025, reserves were at £21.665m, compared to a target that was set during the section 24 action plan delivery of £18.1m by 31 March 2025.
16	All	All	(MIIAB) Build organisational capacity to strengthen resilience in	The Council has already taken action to identify funding for growth in these	Chief Executive	May 2025	Complete and ongoing. Finance growth bid is now

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			finance, HR, OD and transformation to support delivery of your corporate plan priorities.	areas and it will consider whether there are any further growth needs within its reset approach to transformation which will be considered by Executive in April 2025.			<p>secured and a service review will be undertaken to ensure it is utilised effectively once the new Deputy 151 Officer is in post from late July 2025. The review is expected to commence by November 2025.</p> <p>The Council has reset its approach to transformation and set aside significant capital receipts that can be drawn down as needed to fund support services as the Strategic Lead of Transformation drives the Council's approach to transformation and develops, in detail, the activities that will need to be taken. In April 2025, Executive agreed flexible use of Capital receipts to fund a strategic lead for Transformation and additional support capacity in the form of a continuous improvement team.</p> <p>Recruitment to these posts is expected to commence in July 2025.</p>
17	All	Leadership	(MIIAB) Continue to focus on organisational development as an important part of your continuous improvement journey, with a particular focus on team development and embedding stable, permanent leadership arrangements.	Executive and Leadership team development programme has been put in place and is resuming at pace, with external support and expertise. In addition, the Council is refreshing support for its wider Managers, reestablishing a management training gateway, along with a wide range of programmes to develop skills and capacity. This is being overseen within the delivery of the People Strategy.	Monitoring Officer	Ongoing	The Council's Organisational Development (OD) Team has developed a leadership and management training programme that spans from aspiring manager level through to Chief Executive. The programme focusses on a core set of skills and behaviours to ensure they

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							are embedded across the organisation. The Council is working to increase the capacity of its OD team and aims to complete recruitment to a vacant post within the team by September 2025.
18	All	All	(MIIAB) Complete and implement your communications strategy and use it as an effective tool to bring the council vision to life and to ensure that both the internal and external environment understands the outcomes the council is trying to achieve.	Once the Council has reset its approach to transformation, a draft Communications Strategy will be developed to ensure that there is a plan in place, owned by senior leaders, that ensures the Council is clearly communicating its vision, priorities and actions to ensure Members, Staff, the public and partners understand and engage with the outcomes the council is trying to achieve.	Chief Executive	Draft Strategy June 2025, to be reviewed on a quarterly basis by Leadership team. Reprofiled to September 2025.	In progress. The Communications team continues to prioritise topics that are linked to the Council Plan. The changes to the approach to transformation are still emerging. One key update is the briefings for staff held by the Chief Executive on the Council Plan, the organisation's values and transformation
19	Delivering Best Value	Use of Resources	(EFS) The council are mitigating this risk for 2024/25 through contingencies and EFS. There are also reserves though these are at a critically low level. From 2025/26 onwards, the council aims to deliver transformational savings but we consider there to be significant risk in this plan. We raise Recommendation 15 for the council to develop comprehensive mitigation plans for savings that have been designated as 'Amber' and 'Red' within the Transformation Programme, focusing on identifying barriers and implementing solutions to reduce risks. Ensuring these plans are regularly updated and integrated into the projects.	The Council has put in place a savings delivery risk budget and has also increased the levels of reserves to manage this risk and is in the process of also resetting its approach to transformation. Regular monitoring of savings delivery will continue to take place with mitigation being developed as appropriate. SMART action – Any savings that are deemed to be undeliverable must be replaced with mitigation. Financial Regulations will be amended to set out clear expectations around this.	A Humble, Section 151 Officer	September 2025	Ongoing. The Section 151 Officer has in place a regular monitoring and reporting cycle on delivery of savings and sets out this performance within the Quarterly budget outturn reports to Executive and Overview and Scrutiny Board. As of June 2025, no savings for 2025/26 have been identified as undeliverable. Performance by quarter will be reported in the Quarter One outturn report, due to be submitted to Executive in September 2025. Further actions as required will be developed following that.

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20	Delivering Best Value	Governance	(EFS) We raise Recommendation 3 encouraging the council to: a) consider the merits of appointing at least one independently, ideally two, co-opted independent members to its Audit Committee; b) ensure that the Audit Committee reports directly to Full Council and that this is documented within the Constitution; and c) include quarterly presentation of the Strategic Risk Register to the Audit Committee	Audit Committee to complete a self-assessment of its effectiveness with external independent support which will inform a develop plan for the committee.	A Humble, Section 151 Officer and C Benjamin, Monitoring Officer	September 2025	Ongoing. The self-assessment was already in train and was a commitment in the 2023/24 Annual Governance Statement. An independent LGA advisor is supporting the committee to complete this.
				Completion of the first annual report from Audit Committee to Full Council.		December 2025	Ongoing. The outcome of the self assessment will be reflected in the first annual report of the committee and will form a development plan for the Committee.
				The Risk Register is reported to the Audit Committee every 6 months and to Overview and Scrutiny Board every quarter.		N/a already in place every 6 months.	Complete.
21	Delivering Best Value	Governance	(EFS) We raise Recommendation 4 encouraging the council to explore options for growing report writing skills at the lower levels of the organisation.	A revised report format will be considered by Leadership team in April, alongside recommendations to refresh report writing support.	C Benjamin, Monitoring Officer	Complete	Complete. A new report format has been developed and engagement has been undertaken to identify report writing needs.
22	Delivering Best Value	Use of Resources	(EFS) We have raised Recommendation 9 that the council should more clearly articulate its approach to mitigating treasury management risks in the Treasury Management Strategy. From our review we have not identified any significant risk that the council is exposed to but recommend a clearer articulation of the steps taken to mitigate these risks.	Improved TMS taken to Council in February 2025 but further work will be undertaken to strengthen this within a revised TMS half year update to be presented to Executive.	A Humble, Section 151 Officer	October 2025	Ongoing.
23	Delivering Best Value	Use of Resources	(EFS) We have raised Recommendation 11 that the council should progress external management arrangements for its remaining commercial properties in a timely manner.	The Council has already commenced a soft market testing exercise with Cushman and Wakefield to assess the extent of the commercial portfolio that could be outsourced. Once completed this will inform next steps with a realistic	R Horniman, Director of Regeneration	Completion of soft market testing by March 2025	Ongoing. Soft market testing complete. The initial stage has been completed to assess the appropriateness of arrangements to ensure it is assured that it has the

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				proposal for outsourcing based on market appetite.		Subject to findings, development of an appropriate approach to outsourcing will be undertaken during 2025/26 if the business case is supportive of that outcome.	correct management arrangements in place, which included consideration of external management. The Council is currently continuing to review and refine its options appraisal in relation to this to ensure it has a sustainable medium term approach to commercial property management.
24	Delivering Best Value	Use of Resources	(EFS) We have raised Recommendation 12 that the council should continue to review and consider the most prudent approach to calculating MRP whilst considering both short-term and long-term impacts on the revenue budget.	The Council will review the MRP methodology and consider the effects on the MTFP as part of the 2026/7 budget setting process.	A Humble, Section 151 Officer	March 2026	Ongoing. This will be considered within the review of the MTFP as part of the 2026/27 budget setting process which will articulate the Council's considered approach, taking into account the costs of changes in approach, risks and the impact on the Council's Treasury Management Strategy.
25	Delivering Best Value	Continuous Improvement	(EFS) We raise Recommendation 16 that the council should develop a comprehensive change management framework that includes clear objectives, key performance indicators, and a culture of continuous improvement. There should be integrated accountability structures that clearly define roles and responsibilities for transformation initiatives. We also raise Recommendation 17 for the council to engage with stakeholders, including employees, residents, and partners, to build support for transformative initiatives and ensure alignment with broader community goals. The council should ensure all stakeholders are	Develop and finalise a Change Management Framework Not applicable as already actions in place to address this within the CIP	A Humble, Section 151 Officer	December 2025	Ongoing. This will be picked up by the new Strategic Lead for Transformation to put in place a coherent approach to transformation that includes change management.

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			aligned with the transformation agenda through effective communication and engagement strategies.				
26	All	All	(EFS) The Council have put in place an improvement plan to address the recommendations within the Care Quality Commission (CQC) report on the Council's Adult Social Care services that was issued in February 2025.	Submit quarterly reports to Department of Health and Social Care following consideration of those items by the People Scrutiny Panel.	Director of Adult Social Care and Health Integration	Ongoing from September 2025 on a quarterly basis (revised from May 2025)	Ongoing. The outcome of the inspection was reported to People Scrutiny Panel in March 2025 The first progress report is now due to go to the Committee in September 2025.
27	Delivering Best Value	Continuous Improvement, Use of Resources and Leadership	(CQC) The CQC inspectors identified concerns that there was not much of a corporate view of adult social care performance data.	Refresh and reestablish a performance management cycle beyond the strategic level, to embed a 'golden thread' of Performance Management from the Council Plan down to departmental level.	Director of Legal and Governance Services	December 2025	Ongoing. A proposed way forward has been developed. A revised Performance Management Policy will be brought forward for Member decision in December 2025.